

QUALITY COUNCIL MINUTES

SHELTON STATE COMMUNITY COLLEGE

October 9, 2001

Meeting was called to order by the chair, Kim Inman Smith. Present were Margie Falls, Jean Mack, Johnny Parker, Camille Cochrane, Don Bell, John Speights, Kim Smith, Janet Hendrix, Randy Jarrell, and Lucy Kubiszyn. Minutes from the last meeting were read and affirmed.

Old Business:

Web Page: Kim said she invited Paul Sellers again to attend the meeting to discuss the Council's Web page. Paul told Kim he couldn't come without Karen's and Omar's permission. Kim said she left both of them a voice mail asking them to give Paul permission. Also, Karen told the Council the last time she met with them that it was okay for Paul to come. Paul never came to the meeting, and Kim said she would ask him one more time. Lucy suggested we send him a written invitation.

Mission and Vision Statements: The Council discussed the Vision and Mission Statements. Lucy said she left Arthur an e-mail with the name, telephone number from Stamats Communications, but she didn't know if he called them or not. She also said the survey had to be returned by this Friday, October 12, in order to stay on schedule.

Quality Month: Kim reported things were moving along although not many students had signed up for Student Appreciation Week. The drawings for prizes will be Friday, October 12, at 10 a.m. Johnny suggested everyone contact one instructor to announce the drawings.

Margie discussed the miniature car race that will be Monday and Tuesday, October 15 & 16, from 9-11 a.m. in the Atrium. Two tickets to Talledega will be given away each day to the winner. The tickets for putt-putt golf were also given away. A percentage of all games played this month will be given back to the college and used for scholarships. The next week, October 15-19, will feature the talent show, Wonderful Wednesday lunch, and AEA breakfast. The pumpkin painting will be October 23 from 2 - 3 p.m. There will be 20 pumpkins and paints. The Teams Who Cook lunch will be at noon on October 26. Kim said right now there are 12 teams bringing meat, breads, desserts and salads. James Spann will be the speaker.

New Business: Johnny said he had found information on Danville Community College TQM program on the Web. Danville visited Shelton several years ago and designed their program much like ours. They also have a nice newsletter.

Kim said the woman from the University who was working with the Alabama Quality Awards told her they would notify the winners the week of October 22.

Team Reports: Kim asked all the teams to give her a current roster of members. Team 1: Don Bell discussed the Thank Q's forms and said the team was recruiting new members.

Team 2: Margie said her team would recruit new members after Quality Month.

Team 4: Lucy said the team was doing the pumpkin painting and would bring desserts to the lunch.

Team 5: There will be a raffle. Tickets will be \$1.00 and proceeds go to scholarships.

Randy discussed the new TQM class. There are 16 people. Camille will welcome them on behalf of the college. As to food, Randy said he was sensitive to some of the concerns voiced by teams. Kim volunteered to bring food for the first meeting and Randy said he would provide the food for the second meeting. He suggested that during the third meeting all the teams do one meal together for the class. After that, he would ask the teams to divide into groups to bring the refreshments.

The next meeting will be Tuesday, October 23. The meeting adjourned at 4:30p.m.